



# Epping Forest District Council

## **HOUSING SCRUTINY STANDING PANEL** **Tuesday, 15th December, 2009**

**Place:** Committee Room 1, Civic Offices, High Street, Epping

**Room:** Committee Room 1

**Time:** 5.30 pm

**Democratic Services Officer** M Jenkins - The Office of the Chief Executive  
mjenkins@eppingforestdc.gov.uk 01992 56 4607

Members:

Councillors S Murray (Chairman), Mrs R Gadsby (Vice-Chairman), Mrs R Brookes, K Chana, J Collier, D Dodeja, Mrs A Grigg, Mrs J Lea, Mrs P Richardson, Mrs J H Whitehouse and J Wyatt

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**PLEASE NOTE THE TIME OF THIS MEETING**

**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

**3. DECLARATION OF INTERESTS**

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**4. NOTES FROM THE LAST MEETING (Pages 5 - 14)**

To agree the notes of the last meeting of the Sub-Committee, held on 30 July 2009.

**5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 15 - 20)**

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

**6. FIRE SAFETY RISK ASSESSMENT IN BLOCKS OF FLATS (Pages 21 - 24)**

(Director of Housing) To consider the attached report.

**7. INCREASING AFFORDABLE HOUSING - REPORT OF THE AFFORDABLE HOUSING SUB GROUP (Pages 25 - 64)**

(Director of Housing) To consider the attached report.

**8. HOUSING SERVICE STANDARDS (Pages 65 - 106)**

(Director of Housing) To consider the attached report.

**9. HOUSING DIRECTORATE STRATEGIES (Pages 107 - 150)**

(Director of Housing) To consider the attached report.

**10. HRA BUSINESS PLAN 2009/10 - 6 MONTH PROGRESS REPORT (Pages 151 - 160)**

(Director of Housing) To consider the attached report.

**11. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

**12. FUTURE MEETINGS**

The next programmed meeting of the Panel will be on Thursday 21 January 2010 at 5.30p.m., and then on:

Thursday 25 March 2010 at 5.30p.m.